

How to submit your event to the Goulburn Australia Website

1. Go to www.goulburnaustralia.com.au
2. Move your cursor over 'Events' at the top of the page and then click on 'Submit your event' in the drop down menu
3. Then simply fill out each subject field

The screenshot shows the Goulburn Australia website's 'Submit your event' page. The top navigation bar includes links for 'OUR REGION', 'VISIT AND EXPLORE', 'EVENTS', 'LIVE AND WORK', and 'DO BUSINESS AND INVEST'. The 'EVENTS' dropdown menu is open, showing 'Submit your event' as a red link. Below the navigation bar, there are three main sections: 'View All Events', 'Submit your event', and 'Event Development Funding'. The 'Submit your event' section is highlighted with a red arrow. The 'Add New Event' form is displayed below, with fields for 'EVENT TITLE: (required)', 'EVENT DESCRIPTION: (required)', and 'EVENT TIME & DATE'. The 'EVENT DESCRIPTION' field contains text about a 'Pictures and Popcorn - Drive In' event, including details about the location, dates, and movies.

Event Title = Name of your Event

Event Description = Describe what your event is to our audience. We suggest having no more than 3 paragraphs and/or 100 words used to outline a description of your event.

Event Date & Time = The date of your event along with the start and finish times. (NB. the 'Schedule Multiple Events' button is used if your event runs every week, month or annually.)

Additional Event Details = Where the event is being held (the physical address), a contact name, email and phone number. Your event website can be either your website home page, where the event listing is within your site or your Facebook event. A booking link is only required for a ticketed event and must be the web address of where tickets are purchased.

Event Image = An image used for promoting your event. (To insert an image for your event click on 'choose image' then navigate to where it is saved on your computer and then click 'open'. **Ideal size of the image is 1600 x 1200 pixels**).

Event Categories = What is the purpose of the event (i.e. business seminar or event, workshop or class, community event, concert, show, festival, markets, food and wine gathering, sporting event etc).

Click 'Submit Event' once completed. Your event listing will then be reviewed to ensure it fits within our guidelines, and that there is enough information provided. If your event is successful it will be live on the Goulburn Australia website within two business days.

* We also have the ability to add events to the Visit NSW website via ATDW. Visit NSW displays information entered into the Australian Tourism Data Warehouse (ATDW), which is Australia's national platform for digital tourism information. Types of events that can be listed here are:

1. Major events which are of interest to all tourists and are likely to draw visitors from out of our Local Government Area (LGA).
2. Recurring events for general interest. e.g. Markets.
3. Council run events.

6pm Movie: Spies in Disguise
8.30pm Movie: Ride Like a Girl

Gates open at 4pm each day.

Tickets are limited and are only available online until 25th November unless sold out sooner, so get in quick!

Be sure to follow the Pictures and Popcorn Drive In event page on Facebook for more information and regular updates.

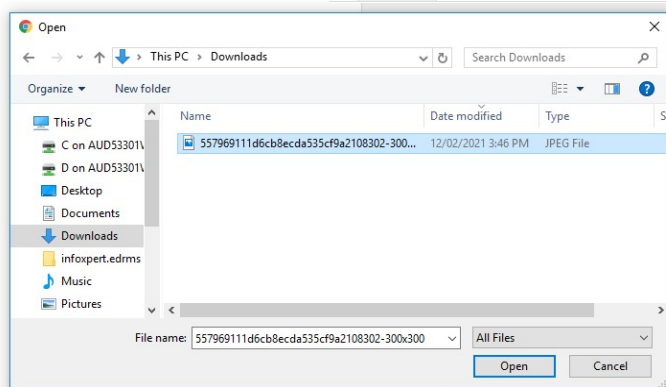
EVENT TIME & DATE

Start/End: to
☐ All Day Event
This event is from 4:00pm to 11:00pm on 26th Nov 2022.

Event Series:

ADDITIONAL EVENT DETAILS

Event Address:
Contact Name:
Contact Email:
Contact Phone:
Event Website:
Booking Link:



Choose a .jpg, .png, or .gif file under 128 MB in size.

Searching...

Business Events

Classes, Lessons, Workshops and Talks

Community Event

EV Concert or Performance

× Community Event

An example of what your event listing will look like once approved and listed:

3:41 pm Fri 12 Feb

AA

goulburnaustralia.com.au

Google Apple Disney Yahoo! How to Cle...s - wikiHow Learning Ma...I : BeTrained Apple Bing Google Yahoo Pebble Beach Escape

Picture and Popcorn - Drive In - Goulburn Australia

GOULBURN
Australia

OUR REGION VISIT AND EXPLORE EVENTS LIVE AND WORK DO BUSINESS AND INVEST

COVID-19 (CORONAVIRUS) - Local Impact

26th Nov 2022

2 Charlotte Street Goulburn NSW 2580

Contact Details

info@goulburnaustralia.com.au

0248234492

Event Details

Time: 12:00am

One of Goulburn's favourite family events Pictures and Popcorn is returning and we've gone COVID-Safe!

Come along and enjoy this nostalgic, pop-up, drive in cinema from the comfort of your own car.

Two days only, with double feature sessions, the event will be held at Carr Confoy Park with entry via Emma Street.

Friday 27th November
6pm Movie: Scoob!
8.30pm Movie: Bohemian Rhapsody

Saturday 28th November
6pm Movie: Spies in Disguise
8.30pm Movie: Ride Like a Girl

Gates open at 4pm each day.

Tickets are limited and are only available online until 25th November unless sold out sooner, so get in quick!

Be sure to follow the Pictures and Popcorn Drive In event page on Facebook for more information and regular updates.

VISIT WEBSITE

BOOKINGS/TICKETS

PICTURES
and POPCORN

DRIVE IN
POP-UP

WHAT'S ON

There are lots of things happening.

If any assistance or technical troubleshooting is required when putting in a submission please contact the Goulburn Visitor Information Centre on the details below:

Jason O'Keefe - Visitor Services Officer | Marketing & Events | **P:** 02 4823 4492 | **E:** Jason.O'Keefe@goulburn.nsw.gov.au